

# AGENDA

**Meeting:** Marlborough Area Board  
**Place:** Marlborough Town Hall, 5 High St, Marlborough SN8 1AA  
**Date:** Tuesday 23 July 2019  
**Time:** 7.00 pm

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Including the Parishes of: Aldbourne, Avebury, Baydon, Berwick Bassett & Winterbourne Monkton, Broad Hinton & Winterbourne Bassett, Chilton Foliat, East Kennett, Froxfield, Fyfield & West Overton, Marlborough, Mildenhall, Ogbourne St Andrew, Ogbourne St George, Preshute, Ramsbury & Axford and Savernake

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**Drop in Session and Networking Opportunity from 6.00pm.**

**The Marlborough Area Neighbourhood Plan Steering Group will be holding a consultation exhibition/drop-in session to consult on the Neighbourhood Plan**

**Pete Foster of Wiltshire Police will also be in attendance to discuss any policing issues you would like to raise with him.**

**Refreshments to be provided by the Jubilee Day Centre, please donate to help raise funds for the centre.**

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Please direct any enquiries on this Agenda to Tara Shannon Democratic Services Officer, direct line 01225 718352 or email [tara.shannon@wiltshire.gov.uk](mailto:tara.shannon@wiltshire.gov.uk)

All the papers connected with this meeting are available on the Council's website at [www.wiltshire.gov.uk](http://www.wiltshire.gov.uk)

Press enquiries to Communications on direct lines (01225) 713114 / 713115.

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## **Wiltshire Councillors**

Cllr James Sheppard, Aldbourne and Ramsbury (Chairman)  
Cllr Stewart Dobson, Marlborough East (Vice-Chairman)  
Cllr Jane Davies, West Selkley  
Cllr Nick Fogg MBE, Marlborough West

## **Recording and Broadcasting Information**

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## **Parking**

To find car parks by area follow [this link](#). The three Wiltshire Council Hubs where most meetings will be held are as follows:

**County Hall, Trowbridge**  
**Bourne Hill, Salisbury**  
**Monkton Park, Chippenham**

County Hall and Monkton Park have some limited visitor parking. Please note for meetings at County Hall you will need to log your car's registration details upon your arrival in reception using the tablet provided. If you may be attending a meeting for more than 2 hours, please provide your registration details to the Democratic Services Officer, who will arrange for your stay to be extended.

## **Public Participation**

Please see the agenda list on following pages for details of deadlines for submission of questions and statements for this meeting.

For extended details on meeting procedure, submission and scope of questions and other matters, please consult [Part 4 of the council's constitution](#).

The full constitution can be found at [this link](#).

For assistance on these and other matters please contact the officer named above for details

	<b>Time</b>
<p><b>1 Pre Area Board Drop in Session and Networking</b></p> <p>The Marlborough Area Neighbourhood Plan Steering Group will be holding a consultation exhibition/drop-in session to consult on the Neighbourhood Plan</p> <p>Pete Foster of Wiltshire Police will also be in attendance to discuss any policing issues you would like to raise with him.</p> <p>Refreshments being provided by the Jubilee Day Centre, please donate to help raise funds for the centre.</p>	<b>6.00pm</b>
<p><b>2 Election of Chair for 2019/2020</b> <i>(Pages 1 - 2)</i></p> <p>To elect a new Chair for 2019/2020.</p>	<b>7.00pm</b>
<p><b>3 Election of Vice Chair for 2019/2020</b></p> <p>To appoint a Vice-Chair for 2019/2020.</p>	
<p><b>4 Chairman's Welcome and Introductions</b></p> <p>To welcome those present to the meeting.</p>	<b>7.05pm</b>
<p><b>5 Apologies for Absence</b></p> <p>To receive any apologies for absence.</p>	
<p><b>6 Minutes</b> <i>(Pages 3 - 12)</i></p> <p>To approve and sign as a correct record the minutes of the meetings held on 14 May 2019.</p>	
<p><b>7 Declarations of Interest</b></p> <p>To receive any declarations of disclosable interests or dispensations granted by the Standards Committee.</p>	
<p><b>8 Chairman's Announcements</b> <i>(Pages 13 - 18)</i></p> <p>To note the following items for information – written briefing notes are available in the full agenda pack, or online.</p> <p><b>a) Winter Weather preparations –</b>  Wiltshire Council will once again be running the Parish Emergency Assistance Scheme (PEAS) which gives local Town and Parish Councils the opportunity to get hold of vital kit which can be used during adverse weather events. The application form is now available from <a href="mailto:weather.team@wiltshire.gov.uk">weather.team@wiltshire.gov.uk</a>. We kindly ask that any requests for equipment are made by the end of August</p>	<b>7.10pm</b>

2019.

The weather team can help you develop plans and also help with the provision of certain items to help make parishes more resilient when extreme weather arrives.

**b) Healthier communities –**

A new project by Wiltshire Council to help residents on a low income improve their health by becoming more active was launched in May.

Wiltshire Council's Healthier Communities project will target ten areas across Calne, Chippenham, Salisbury, Trowbridge and Melksham and will provide estate-based sport and physical activity opportunities to residents living in identified locations. Residents from each community will be invited to take part and shape future provision.

**c) Highways improvements and traffic survey requests –**

Wiltshire Council is changing the way highway improvements and traffic surveys are requested by members of the public and through Town and Parish Councils. The current process requires updating to improve the customer experience and to reduce the steps involved. The proposed new system will foster a closer working relationship with town and parish councils, whilst providing a better and more informed experience for members of the public.

9 **Partner Updates** (*Pages 19 - 40*)

7.20pm

To note the attached Partner updates and receive any further information partners wish to share:

- a. Wiltshire Police
- b. Wiltshire Fire and Rescue
- c. Healthwatch Wiltshire
- d. Wiltshire Clinical Commissioning Group (CCG)
- e. Transition Marlborough
- f. Town / Parish Councils

10 **Local Youth Network Update and Applications for Youth Funding**

7.35pm

To receive any updates on the Local Youth Network.

There were no applications for Youth Grant Funding.

11 **Road Safety**

7.40pm

Jane Deeley, Road Safety Manager, to be in attendance to discuss her role and answer questions.

Sgt Simon Drewitt, Road Safety Unit, Wiltshire Police to discuss his role and answer questions.

Community Speedwatch will also be in attendance.

12 **Appointments to Outside Bodies and Working Groups 2019/2020** (Pages 41 - 64) **8.00pm**

To consider the Area Board representatives to Outside Bodies and Memberships of Working Groups as detailed in the attached report.

To appoint representatives to the following Outside Bodies for 2018/2019:

- Avebury Solstice Operational Planning Meeting
- Avebury World Heritage Site Steering Committee
- Marlborough Local Youth Network (LYN)

To appoint representatives to the following Working Groups for 2018/2019:

- Community Area Transport Group
- LYN Management Group
- Health and Wellbeing Group

13 **Update from Community Engagement Manager** **8.05pm**

Alexa Davies, Community Engagement Manager (CEM), to give any updates.

14 **Community Area Grant Scheme** (Pages 65 - 78) **8.15pm**

To consider the following applications to the community area grants scheme:

- **Savernake Explorer Scout Unit**, £1751.00, towards Savernake Explorers Equipment Storage Facility.
- **Winterbourne Bassett Community Pub**, £5000.00, towards village pub porch with wheel chair access.
- **Lambourn RDA Incorporating Carriage Driving Ltd**, £2500.00, towards Lambourn Riding for the Disabled - New Pony

15 **Community Area Transport Group** (Pages 79 - 92) **8.30pm**

To consider any updates and recommendations from the CATG.

16 **Any Other Questions**

The Chairman will invite any remaining questions from the floor.

17 **Urgent items**

Any other items of business which the Chairman agrees to consider as a matter of urgency.

18 **Evaluation and Close**

The next meeting of the Marlborough Area Board will be held on 2 September 2019, 7.00pm at Marlborough Town Hall.

**8.40pm**